

Minutes of the first meeting of the eleventh triennium of the Audit, Risk and Investment Committee held at 2.55pm on Tuesday 26 November 2019, in the Tararua Room, Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

**PRESENT** Crs JM Naylor (Acting Chair), EM Clarke, RJ Keedwell, SD Ferguson, NJ Patrick, and GJ Turkington.

**IN ATTENDANCE**

Councillors	F Gordon, W Kirton
Chief Executive	Mr MJ McCartney
Committee Secretary	Mrs KA Tongs

**ALSO PRESENT** At various times during the meeting:

Mr D Neal (Acting Group Manager Corporate and Governance), Mr G Shirley (Group Manager Regional Services & Information), Dr J Roygard (Group Manager Natural Resources & Partnerships), Mr G Bevin (Regulatory Manager), Mr J Bell (Manager Investigations & Design), Mr A Smith (Chief Financial Officer), Mr E Lloyd (Senior Health & Safety Officer), Ms C Morrison (Media & Communications Manager), Mr S Mancer, Ms E Bethel and Ms N Anderson (Management Accountants).

Chair Rachel Keedwell welcomed everyone to the meeting and invited Cr Jono Naylor to chair the meeting due to Cr Benbow being granted Leave of Absence.

#### **APOLOGIES**

It was noted that Cr Allan Benbow had Leave of Absence.

#### **PUBLIC FORUMS / DEPUTATIONS / PETITIONS**

There were no requests for public speaking rights.

#### **SUPPLEMENTARY ITEMS**

**ARI 19-1                      Moved                      Naylor/Keedwell**

*That the Committee receives PX19-185, Financial Performance for the four months ended 31 October 2019, as a supplementary item.*

**CARRIED**

#### **MEMBERS' CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

## HEALTH AND SAFETY REPORT AS AT 15 NOVEMBER 2019

Report No 19-183

Mr Lloyd (Senior Health & Safety Officer) introduced this report which provided Members with a summary of health and safety related activities and performance for the financial year up to 15 November 2019. Mr Lloyd explained a Summary of the Critical Risks for Horizons was included with this report for the new Council, and responded to Members' questions of clarification.

**ARI 19-2                      Moved                                      Naylor/Patrick**

*That the Committee recommends that Council:*

*a. receives the information contained in Report No. 19-183 and Annex.*

**CARRIED**

## PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

**ARI 19-3                      Moved                                      Naylor/Keedwell**

*THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.*

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 and section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:*

**CARRIED**

General subject of each matter to be considered	Reason for passing this resolution	Ground(s) under section 48(1) for the passing of this resolution
PX1 Risk Register Update	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.  The report refers to areas of risk which may be of a commercially sensitive nature.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX2 Financial Performance for the Four Months ended 31 October 2019	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.  The Financial Reports have not been audited and are subject to a number of year end adjustments and audit review before being released to the public.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

PX3

Council / Committee to consider whether any item in the Public Excluded minutes can be moved into the public domain and define the extent of the release

The meeting adjourned to the Public Excluded part of the meeting at 3.14pm and resumed at 3.43pm.

The meeting closed at 3.44pm.

Confirmed

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CHIEF EXECUTIVE

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CHAIR